



# COSTRATA

## Company Brochure



**YOUR PROPERTY, OUR  
PRIORITY**



## About Company

Costrata is a professional Owners Corporation/Strata Management firm based in Victoria.

Our licensed professionals provide services across small owners corporations to high-rise inner city buildings and master-planned communities.

## Contact Us

306 Mt. Alexander Road, Ascot  
Vale, VIC

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# Our Services

## ACCOUNTANCY

Financial management, fee notices, annual statements, tax returns.

## DOCUMENTATION

Maintaining registers and records, certificates, meeting minutes, 24/7 portal access.

## DEBT RECOVERY

Automated SMS reminders, legal support, online tracking.

## INSURANCE

Arranging policies, renewals, claims, valuations.

## OPERATIONS & MAINTENANCE

Maintenance coordination, compliance monitoring, contractor quotes, repairs

## GENERAL ADMINISTRATION

Compliance letters, notices, VCAT attendance, 24-hour response.

# 01

WE ARE A  
COMPANY  
SPECIALIZING  
IN STRATA  
MANAGEMENT

## Technology & Innovation

Costrata uses advanced platforms such as Intellistrata to streamline services: